

BARONIAL POLICY OF AN_DUBHAIGEAINN

Creation Date: 20 October AS XXV (1990 CE)

Revision Date:

September 2001

December 2002

September 2003

November 2005

February 2006

July 2008

- I. Preface:
 - A. Notes
 - B. Definitions of Terms

- II. Offices:
 - A. List of Offices
 - B. General Responsibilities
 - c. Creation of an Office
 - d. Selection and Replacement of Officers
 - e. Termination

- III. Procedures:
 - A. Calendar
 - B. Activities
 - C. Selecting Events, Commons, and their Autocrats
 - D. Autocrat's Responsibilities
 - E. Fiscal Procedures
 - F. Voting Procedures
 - G. Baronial-chartered Organizations
 - H. Baronial Policy
 - I. Awards and Orders

- IV. Coronet:
 - A. Duties and Responsibilities
 - B. Rights and Privileges
 - C. Resignation or Removal
 - D. Selection

I. PREFACE

A. Notes

1. The pronoun "he" is taken to mean "he or she" and is used in the interest of shortness and clarity.
2. Kingdom and Society Law may be referred to in this document. If Kingdom or Society Law are modified, it is understood that those changes are automatically reflected in the Baronial Policy.
3. Baronial Policies, which appear to repeat Kingdom or Society Law, are included for emphasis or clarity.
4. Words that are capitalized have special meanings within the context of Baronial Policy. These meanings are described in Section I.B.
5. Persons should use their judgment and attempt to solve difficulties at the lowest level possible. Talk to the person involved, and then approach the Coronet, Seneschal, or other Officer if necessary.

6. It is recognized that not everyone can attend every Meeting. However, it is assumed that persons who are sufficiently interested will make an effort to get information from the Officers, other attendees, and/or the newsletter.

7. Autocrats: Do your best. If everything does not work out exactly as planned, it can't be helped and we've all learned from it. So have a good time.

8. Remember, it's just a game, and it's supposed to be fun.

B. Definition of Terms

Acting Officer A person possessing all responsibilities and privileges of an Officer for a Vacant Office.

Activity General Meetings, Autocrats Meetings, Events, Commons, and Demos. Field Trips and Workshops may also be considered Activities.

AS An abbreviation for Anno Societatis (year of the Society {for Creative Anachronism}) with May 1st 1965 marking the beginning of the first year.

Assistant A person other than the Deputy who an Officer has designated to help in the execution of the duties of his Office.

Autocrats Meeting An Activity expressly for the purpose of planning the Calendar and selecting Events, Commons, and their autocrats.

Award A token of recognition given by the Coronet to deserving persons. It may be given to the same person more than once.

Baronial Policies The guidelines set forth in the most current version of this document.

Barony The Barony of An Dubhaigeainn.

Calendar The list of scheduled Activities involving or affecting the Barony.

Captain of archers- The officer or appointment responsible for: the training and supervision of archers within the barony at sanctioned baronial activities.

Chamberlain- The officer or appointment responsible for: arranging the storage of all baronial property in a reasonable manner making an inventory list of said property available as needed and arranging for baronial property to be available for use as needed.

Chancellor of the Exchequer: - The officer or appointment responsible for: the collection distribution and accounting of all Baronial monies.

Chatelaine- The officer or appointment responsible for: Collects, maintains, distributes and or loans out resources and or information primarily for the purpose of orienting and welcoming persons new to the barony

Chronicler- The officer or appointment responsible for: producing and publishing the baronial newsletter on a monthly basis.

Commons - A social meeting, held for the purpose of fostering the local SCA Community between local events. By custom Commons are normally held in garb and without a fee being collected by the hosting branch.

Contact List A Baronial publication listing each member of the Populace with his legal and SCA names, address, and telephone number. The information to be published is voluntarily provided by each person.

Coronet The Baron and Baroness of An Dubhaigeainn if both positions exist, OR the Baron or Baroness, whichever position exists singly. If both positions exist, then the Coronet acts as a single entity and either person may represent the Coronet.

Court Appointment A position within the Court created, filled, maintained, and regulated by the Coronet.

Demo An Activity whose purpose it is to entertain and educate the general public about the Middle Ages, Renaissance, and the SCA.

Deputy The person whom an Officer has specifically designated as the representative of the Office in that Officer's absence.

Domesday An internal compilation of reports and lists reflecting the state and assets of the Barony.

Event An activity organized sponsored or hosted by the barony for the purpose of providing a social venue for recreating the middle ages.

Feast A meal that is served at an Activity.

Field Trip A trip or excursion by members of the Populace, usually mundanely.

General Meeting An Activity of the Barony where issues affecting the Barony are discussed and decisions are made.

Guild A group of people who associate to accomplish a common goal, such as developing skills or sponsoring activities.

Head Table A Feast table reserved for use by the Coronet.

Herald or Persuivant- The officer or appointment responsible for: all heraldic activities for the barony including the organization and or execution of baronial courts, announcements and cries, and consulting on and registering of names and devices.

Historian- The officer or appointment responsible for: collecting, maintaining, collating, embellishing, and making available a reasonable history of the barony.

Kingdom The Kingdom of the East.

Knight Marshal- The officer or appointment responsible for: the training and supervision of combatants at sanctioned baronial activities.

Meeting A General Meeting or an Autocrats Meeting.

Member A person who is paid member of the SCA.

Minister of Arts and sciences- The officer or appointment responsible for: encouraging and organizing activities involving period arts and sciences by providing advice on resources, arranging workshops and direct assistance when appropriate.

Minister of lists- The officer or appointment responsible for: conduction all lists held within the barony.

Office Any one of the positions listed in Section II.A.

Officer A Member of the Populace who holds and Office listed in Section II.A.

Officer Tally A vote of the Officers or of the Coronet and Officers, as specified in the relevant Section. Unless specified in the relevant Section, a simple majority is required for passage.

Order A Baronial organization composed of persons who have received a specific type of recognition by the Coronet.

Order of Precedence A ranked list of each member of the Populace along with their awards or membership in orders.

Populace Persons who reside within the Barony as defined by Kingdom Law who participate in the activities of the Barony, including both Members and non-Members of the SCA.

Populace Tally A vote of the Populace or the Members thereof, as specified in the relevant Section. Unless specified in the relevant Section, a simple majority is required for passage.

Property All articles that belong to the Barony, including Regalia.

Property List An inventory of all Property listing each item's description, location, and method of acquisition.

Regalia Baronial Property that is reserved for the Coronet to use ceremonially or decoratively.

SCA The Society for Creative Anachronism, Inc.

Section A portion of the Baronial Policy identified by the numbers and letters following the word.

Seneschal- The officer or appointment responsible for: conducting all business within the barony not specifically the responsibility of another. The Seneschal is the local chapter president and the official representative of the barony to the mundane world. The seneschal ensures that the actions of the group or its individuals do not violate or contravene; mundane, society, kingdom, or baronial laws and or policies and has the authority and responsibility to enforce compliance. As local chapter president the seneschal is responsible for arranging the agenda of baronial meetings but may not prevent and legitimate business from being discussed.

Society See SCA.

Trimester A 4-month period of the Society year used for planning purposes within the Barony.

Troll The person in charge of collecting fees at Events.

Vacant Office An Office without an Officer.

Workshop A meeting or gathering for the purpose of teaching, learning, or practicing a skill.

II. BARONIAL OFFICES

A. The Barony will maintain all offices as required by the kingdom and may adopt other offices as appropriate.

B. General Responsibilities

1. Each Officer is responsible for completing and submitting any reports as required by his superiors.
2. Each Officer is responsible for maintaining his SCA membership, proper residency status, and warrant (if applicable) for the duration of his term as required by Kingdom Law.
3. Each Officer must submit written reports to the Baronial Seneschal according to the Seneschal's policies.
4. Each Officer must report at each General meeting. If the Officer cannot be present, the report can be made by his Deputy, another designee, or by the Seneschal.
5. Each Officer shall designate and train a Deputy. Should the Officer be unable to perform his duties, the Deputy shall take over the duties until the Officer is able to perform the duties.
6. Each Officer may appoint additional Assistants as are deemed necessary for the proper function of his Office.
7. Each Officer has the authority to make policy for the discharge of his Office and his Deputy's and Assistants' duties, within the limits of that Office.
8. Each Officer shall fulfill any additional responsibilities, specific to his Office, which appear in either an Office Policy section of Kingdom Law or in Section II.C. of Baronial Policy.

C. Creation of an Office

1. A new Office can be proposed by any member of the Populace at any General Meeting. The proposal must include a suggested title and an outline of responsibilities.
2. After proposal the position becomes an office if acceptable to a majority of the officers including the coronet and an acceptable candidate is approved as per baronial policy.

D. Selection and Replacement of Officers

1. The duties of a Vacant Office are performed by an Acting Officer until a new Officer is selected and approved by the Barony.
 - a. If there is an existing Deputy for that Office, that Deputy becomes the Acting Officer.
 - b. If there is no Deputy, then an Acting Officer shall be appointed by the Coronet.
2. The Vacant Office is announced at the next General Meeting after the vacancy occurs.
3. Persons interested in the position must declare their intent in writing to the Coronet and/or Seneschal.
4. At the following General Meeting, the Coronet and Seneschal announce the names of the persons who declared their intent in writing. The Coronet and Seneschal nominate their choice for the position from among those persons. A 2/3 majority Officer Tally (not including the Coronet, as specified in Section III.F.) is required to approve the nomination.
5. If the Office has a Kingdom-level superior, the nominee, following approval as prescribed in Section II.E.4, becomes the new Acting Officer and must send notification to that superior as soon as possible. The notification must include the signatures of the Coronet and Seneschal. The Kingdom level superior confirms the nominee as the new Officer according to that superior's policies.
6. If the Office has no Kingdom-level superior, the nominee, following approval as prescribed in Section II.E.4, is confirmed immediately as the new Officer.

E. Termination

1. Term of Office
 - a. Officer terms are for two years. The Coronet's term is five years.
 - b. No one person may occupy any one office for more than two full terms without at least a full-term break from the duties of the same office.
 - c. The Coronet may not serve two consecutive terms.
 - d. The following officer terms expire at the following meetings but may be reapplied for if the person holding the office is eligible and wishes to continue:
 - i. Seneschal, and Knight Marshal: 1st meeting in the first half of odd years, CE.
 - ii. Exchequer, Minister of Arts & Sciences: 1st meeting in the second half of odd years CE.
 - iii. Chatelaine, Minister of Lists: 1st meeting in the first half of even years CE.
 - iv. Herald and Chronicler: 1st meeting in the second half of even years CE.
 - e. Non required offices remain in effect for the duration of its function, until vacated or for two years from date of creation, which ever comes first.
2. Removal
 - a. Internal attempts to rectify a situation should be exhausted before action is taken.
 - b. If there is a Kingdom-level superior for the Office, then any appeals should be addressed to that superior.
 - c. If there is no Kingdom-level superior for the Office, then the Officer can be removed from his Office as follows:
 - i. Removal must take place at a General Meeting.
 - ii. The Officer to be removed must be informed of the purpose of the Meeting by the Coronet witnessed by one other Officer, at least one week before that General Meeting.
 - iii. A 2/3 majority Officer Tally (including the Coronet, as specified in Section III.F) is required for removal.
3. Outgoing Responsibilities An outgoing Officer must turn over any materials belonging to the Office either to his replacement or to the Seneschal.

III. BARONIAL PROCEDURES

A. Calendar

1. The Seneschal shall maintain a Calendar for the Barony and shall make the information contained therein available to the Populace.

2. A Calendar containing Activities for the publication month and the one following must be published in the Baronial newsletter.

B. Activities

1. Meetings

- a. Anyone may attend Meetings.
- b. The presence of the Coronet and all Officers is strongly encouraged at all Meetings.
- c. Decisions that are the responsibility of the Coronet or Seneschal cannot be made in their respective absences.
- d. Meeting dates must be published on the Calendar for the month of the Meeting and one month before whenever possible.
- e. Minutes shall be recorded at every Meeting. The Historian shall receive one copy of these minutes, and the Seneschal shall receive the second. The Seneschal shall make his copy of the minutes available to the Populace at the next Meeting.
- f. All Officers shall report at each General Meeting as described in Section II.B.4.
- g. The year is divided into three (3) Trimesters for planning purposes:
 - Trimester I = May 1 through August 31
 - Trimester II = September 1 through December 31
 - Trimester III = January 1 through April 30
- h. An Autocrats Meeting is held within the first month of a Trimester in order to select Events, Commons, and autocrats for the following Trimester. Plans for bidding on and sponsoring a Kingdom-level event should be made earlier. Additional Meetings may be scheduled and held if necessary.

2. Events and Commons

- a. Events, Commons, and their autocrats must be proposed and approved at Autocrats Meetings according to the procedure in Section III.C.
- b. Events dates must be published on the Calendar for the month of the Activity and for at least one month before.
- c. Commons dates must be published no less than 14 days prior.

3. Demos

- a. Demos may be proposed by anyone at any Meeting. If there is sufficient notice, then the Autocrats Meeting is the preferred forum.
- b. The presence of the Seneschal and Chatelaine or their Assistants is required for the duration of a Demo.

4. Workshops and Field Trips

- a. Workshops and Field Trips may be sponsored by anyone.
- b. If the Workshop or Field Trip requires Baronial funds, then the Activity must be proposed at a Meeting and meet the following requirements:
 - i. It must be open to all members of the Populace.
 - ii. Its date must be published on the Calendar for the month of the Activity and for at least one month before.

C. Selecting Events, Commons, and their Autocrats

1. Proposal

- a. Any Member of the Populace may submit a proposal and is eligible to be an autocrat.
- b. A proposal must contain as a minimum a name (for any Event), a tentative date, a theme or description, and the name(s) of the autocrat(s). Additional information is encouraged.
- c. The following are some recommendations for preparing and presenting proposals:
 - i. Persons with similar proposals should attempt to minimize conflicts by working together on a single proposal.
 - ii. Experienced autocrats are encouraged to take less experienced partners for training purposes.
 - iii. Less experienced persons are encouraged to autocrat a Commons before attempting an Event. A well-planned proposal demonstrates commitment.
 - iv. Make compromises that you would like others to make for you. There is always the next Trimester.

2. Approval

- a. The Coronet and Seneschal approve Events, Commons, and their autocrats upon consultation with the Officers and Populace at an Autocrats Meeting.
- b. The following are some guidelines for selecting and approving proposals:

- i. Maintain a balance between having too many Activities and providing too few opportunities to autocrat.
- ii. In selecting autocrats, take into account factors such as experience, completeness of proposal, and previous offers to run an event, not necessarily in that order.
- iii. Resolve conflicting proposals through compromise.
- iv. Remember that everyone deserves a reasonable chance to prove themselves.

D. Autocrat's Responsibilities

1. The autocrat is responsible for all aspects of his Event or Commons. The autocrat may request advice from the Coronet, Seneschal, or from anyone he chooses. He is encouraged to review the autocrat ting materials available from the Seneschal.
2. For Events, the autocrat must write an announcement for submission to the Kingdom newsletter. The announcement must be approved and signed by the Coronet and Seneschal before being sent.
3. The autocrat must present a budget proposal as described in Section III.E. The budget may be presented with the Event announcement, but no later.
4. The autocrat must provide progress statements to the Coronet or Seneschal upon request.
5. The autocrat must provide a report at General Meetings according to the Seneschal's policies.
6. The autocrat is responsible for the operation of the Troll table, manned by person(s) acceptable to both himself and the Chancellor of the Exchequer.
7. The autocrat shall not be held personally responsible for any financial losses incurred by the Activity.

E. Fiscal Procedures

1. Budget Allocation

- a. Monies collected and held by the Barony for a particular purpose or organization shall be kept within the Baronial bank account, but separate records must be kept by the Chancellor of the Exchequer. Such monies shall be available for their intended use only.
- b. Materials purchased specifically and exclusively for an Activity, such as prizes, must be included as part of that Activity's budget.
- c. Materials purchased for use at an Activity, but which become Baronial Property for future use, may be excluded from that Activity's budget if approved as a separate proposal.

2. Expenditure Proposal

- a. Any expenditure greater than twenty (20) dollars requires a proposal made at a Meeting.
- b. A proposal must be written and include a description of the item, reason for its need, the approximate cost including any taxes, and the name of a person to make the purchase. Preference should be shown to those merchants who offer discounts to not-for-profit organizations.
- c. Budget proposals for Events and Commons must estimate costs for the following categories: food and drink, site, and other materials. For Events the expected attendance figures and fee schedule on which the expenditures are based must also be indicated.

3. Approval

- a. All expenditures must be approved by the Coronet, the Seneschal, and the Chancellor of the Exchequer.
- b. Any expenditures requiring more than 20 dollars must be approved at a Meeting. A Populace Tally among those present (all Populace present, as specified in Section III.F.) is required for approval of the expenditure.
- c. Major capital expenditures as defined by Policies of the Kingdom Exchequer, in addition to the Populace Tally indicated above, also require a 2/3 majority Officer Tally (including the Coronet, as specified in Section III.F.).

4. Purchases and Reimbursements

- a. The designated purchaser may obtain the item(s) at any time.
- b. If the final cost of the item is more than 20% over the estimated cost, the purchaser should obtain approval from the Coronet, Seneschal, and Chancellor of the Exchequer for the additional amount.
- c. The purchaser may be reimbursed for the cost of the item when he presents the approved proposal and the receipt to the Chancellor of the Exchequer.
- c. The purchaser shall be reimbursed for amount shown on the receipt (including any applicable taxes he paid), up to 20% over the approved amount.

5. Spending by Baronial-chartered Organizations

a. Organizations chartered by the Coronet may spend such monies as are held for them by the Baronial Chancellor of the Exchequer as specified within their charter. They need not receive approval from the Barony, but any such expenditure must be approved by the Coronet, Seneschal, and Chancellor of the Exchequer.

6. Donations

a. Donations must be processed according to the Kingdom Law and Policies of the Exchequer.

F. Voting Procedures

1. Section III.F. provides procedures for Officer Tallies and Populace Tallies required by these Baronial Policies. Within this Section, all references to the Officers shall include the Coronet if so specified in the Section of Baronial Policy pertaining to the Tally in question. For this purpose, the Coronet, if included in an Officer Tally, shall be considered one (1) Office.

2. When Baronial Policy requires an Officer Tally there shall be one vote per Office

3. When Baronial Policy requires both an Officer Tally and a Populace Tally, the Officers shall be entitled to vote in each Tally.

4. When Baronial Policy requires approval by specific Offices and also an Officer Tally, the specified Offices shall be entitled to vote in the Officer Tally. If Baronial Policy also requires a Populace Tally, the Officers, including those holding the specified Offices, shall be entitled to vote in each Tally.

5. In situations concerning removal or approval of a person as either an Officer or an Acting Officer, the Office in question shall not have a vote.

G. Baronially-chartered Organizations

1. Introduction

a. Section III.G. provides for Guilds and other organizations to be chartered by the Coronet. Such chartering is in no way a prerequisite for the existence, acknowledgment, or activity of any organization within the Barony.

b. General membership in any organization chartered by the Coronet must be open to all members of the Populace.

c. Any organization chartered by the Coronet must have a leader responsible for reporting to the appropriate Officer according to that Officer's policies.

d. The Historian shall maintain a copy of each charter granted by the Coronet.

2. Proposal

a. An organization desiring to become Baronial chartered shall submit a written proposed charter to the Coronet and the Seneschal. This proposed charter must be written in accordance with Section III.G.

b. The charter is granted upon receiving the signatures of the Coronet, Seneschal, and appropriate other Officers, if any. Organizations receiving such charters are encouraged to present and be granted them formally in Baronial Court.

c. The Coronet or Seneschal may suggest alterations to the proposed charter, but should the Coronet decline to grant a charter it must state the reason(s) for such a denial. The Coronet may decline to grant a charter if the organization or the proposed charter thereof

i. attempts to create a monopoly on any trade or activity,

ii. is outside the scope of the SCA,

iii. is not local to the Barony,

iv. is identical in scope or purpose to an existing organization chartered by the Coronet,

v. is in exceedingly poor taste, or

vi. involves activities prohibited by mundane, Society, or Kingdom Law.

3. Requirements of Charters

a. The charter must state the purpose of the organization.

b. The charter must list all offices of the organization, define the rights and responsibilities of each, and provide for their orderly replacement.

- c. The charter must contain provisions for the approval and orderly change of the charter. Such changes must be approved and signed by the Coronet, as the source of authority of the charter. The Coronet may disapprove of changes of the sorts enumerated in Section III.G.2.c.
- d. If the organization is to hold monies or property in the name of the SCA, the charter must contain fiscal procedures acceptable to the Chancellor of the Exchequer.
- e. The charter must meet any other requirements that may be imposed by the Coronet upon consultation with the Officers.

4. Rescinding a Charter

- a. The Coronet may propose the rescission of any charter it has granted. With a 2/3 majority Officer Tally (including the Coronet, as specified in Section III.F.) in support, the Coronet may rescind the charter.
- b. Any properties or monies that the organization held in the name of the SCA shall revert to the Barony upon the rescission of said charter, and must be turned over to the Chancellor of the Exchequer.

H. Baronial Policy

1. Initial Approval

- a. This Baronial Policy is approved when it receives such signatures as are required in Section III.H.5.b for successful amendment, with the exception of a Coronet.
- b. It shall go into effect immediately when the Shire of An Dubhaigainn becomes a Barony, and is to have the force of custom until that time.

2. Storage

- a. The Coronet, Seneschal, Historian, and Chamberlain shall each possess a copy of the Baronial Policy.
- b. Each copy is to be printed, signed, and dated copy of the originally approved Baronial Policy, accompanied by printed, signed, and dated copies of all approved amendments.
- c. Such additional copies as are determined to be necessary shall also be maintained.

3. Availability

- a. The Historian shall provide complete or partial copies of the Baronial Policy upon request to any member of the Populace.
- b. The Historian may require a fee from the person requesting the copies, said fee not to exceed the actual expenses of copying plus any postage required.

4. Revision

- a. Baronial Policy is regularly reviewed against Kingdom and Society Law changes in order to avoid contradictions or violations.
- b. Revisions shall be scheduled at the discretion of the Coronet and Officers, but not less frequently than once a year.

5. Amendment

- a. Any member of the Populace may propose an amendment to the Baronial Policy at a General Meeting.
- b. If the proposed amendment does not contravene mundane, Society, or Kingdom Law (as determined by the Seneschal) then it shall be presented to the Officers and Coronet for their approval. Signatures of 3/4 of the Officers and Coronet shall constitute approval. When the amendment has been approved by the Officers and Coronet, it shall be presented to the Populace at a Baronial Curia meeting. The Baronial Curia meeting shall be open to all members of the Populace and the amendment shall be discussed and voted upon. The Baronial Curia must have at least 3/4 of the Officers and the Coronet in attendance. If there is no resolution at the first Baronial Curia, the proposed changes may be altered and presented to the next Baronial Curia, to be held no sooner than six months later. While all the Populace may attend and discuss the issues, only paid members may vote. The amendment becomes law when a majority of the eligible members in attendance vote in favor. The date of the Baronial Curia will be published in official baronial publications at least 60 days prior to the curia date. The agenda (amendment proposals) will be published at least 30 days prior to the curia date, and published in the same.
- c. Section III.I.6, Descriptions of Awards and Orders, may be amended at the pleasure of the Coronet after consultation with the Officers. Such an amendment must be proclaimed in Baronial Court, but requires signatures from only the Coronet and the Seneschal (to indicate that the amendment does not contravene mundane, Society, or Kingdom Law).
- d. Signed and dated copies of all amendments must be given to the Coronet, Seneschal, Historian, and Chamberlain.

I. Awards and Orders

- 1. The Coronet shall create such Awards and Orders as are necessary to recognize deserving members of the Populace for significant contributions to the Barony in such areas as service, combat, arts and sciences, and courtesy. The Coronet shall amend Baronial Law

to include within Section III.1.6. the name, purpose/description, and badge (when registered) of any Award or Order created. The amendment is to be carried out in accordance with Section III.H.5.c.

2. Any member of the Populace may approach the Coronet and nominate anyone to receive recognition.

3. All persons involved in nominations or consultations are urged to maintain secrecy from the potential recipient.

4. Recipients of an Award or members of an Order shall have the exclusive right to wear any insignia registered as a badge for their Award or Order.

5. Recipients of Awards and members of Orders are responsible for providing their contact information to the Coronet if they wish to be consulted about Award and/or Order decisions.

6. Descriptions of Awards and Orders

a. The Silver Feather:

Azure, a feather, Argent

This award is given at the discretion of the Coronet of the Barony of An Dubhaigeainn to individuals that have shown exceptional service to the Barony. There is no limit to the number of times an individual can receive this award. This award is not limited to the populace of the Barony of An Dubhaigeainn.

b. The Drake's Spur [established 11/20/04]:

At the discretion of the Coronet, the drake's spur will be awarded to those individuals of the Baronial populace of An Dubhaigeainn that show skill and dedication to one or more of the martial arts within Society. This award can only be given once to an individual.

c. The Silver Egg [established 11/20/04]:

At the discretion of the Coronet, the silver egg will be awarded to those individuals of the Baronial populace of An Dubhaigeainn under the age of 18 years that demonstrate courtesy and service within Society. This award can only be given once in an individual.

d. The Baroness's Favor:

At the discretion of the Baroness, she shall award a token of her choice to an individual or individuals that demonstrate courtesy and chivalry of note

e. Silvanus Doke [established 11/10/07]:

Given to those who have fostered and helped An Dubhaigeainn grow, like a farmer and a field. Not just service but the true wanting to make the Barony prosper and grow.

f. The Roasted Duck [established 2/16/08]:

At the discretion of the Coronet, the roasted duck will be awarded to those individuals of the Baronial populace of An Dubhaigeainn that show skill and documented research in one or more arts and sciences within Society. This award can only be given once to an individual.

IV. CORONET

A. Duties and Responsibilities

1. The Coronet must swear fealty to the East Kingdom Crown at each Coronation or as soon as possible thereafter.

2. The Coronet should attend Kingdom level events whenever possible.

3. The Coronet must preside over all Baronial Courts.

4. The Coronet must familiarize itself with as many of the Populace as possible so that it is recognized and accessible.

5. The Coronet should act as a mediator in disputes within the Barony.

6. The Coronet is responsible for the fair and just distribution of Awards and memberships in Orders.
7. The Coronet must consider all nominations and should consult with the appropriate Officers, Award holders, and members of Orders.
8. The Coronet must inform the Populace of all issues and developments pertaining to the Barony.
9. While the Coronet shall not be held responsible for the loss of Regalia, the Coronet is encouraged to make provisions for the insured coverage of the Regalia while traveling.
10. The Coronet is responsible for maintaining the Coronet's membership and residency status as required by Kingdom Law.

B. Rights and Privileges

1. The Coronet may create, distribute, and withdraw such Court Appointments within its Court as it deems necessary, so long as no appointment violates or attempts to supersede Baronial Policy, Kingdom, Society, or mundane laws.
2. The Coronet may create Awards, Orders, and other tokens of recognition. The Coronet may grant memberships in Orders and distribute Awards and other tokens.
3. The Coronet is entitled to a place of honor at the Head Table of Baronial Feasts, as befits the Crown's representative. Alternatively, it is the privilege of the Coronet to serve Head Table at any Feast within the Barony.
4. The privilege of the first toast at a Feast (to Their Royal Majesties) belongs to the Coronet.
5. The Coronet may make edicts and whims so long as these do not violate Baronial, Kingdom, Society, or mundane laws.

C. Resignation or Removal

1. If there is to be a change in the Coronet, it will be done in accordance with Kingdom and Society Law.
2. If the Coronet consists of two persons and one resigns, then the remaining person may continue as the Coronet.

D. Selection

1. Eligible Voters

- a. Each voter must be at least 14 years of age.
- b. Hold a current Society membership.
- c. Reside within the formally approved boundaries of the Barony.

2. Candidates

- a. Be at least eighteen years of age.
- b. Hold a current society membership throughout the course of the Baronial Seat selection process.
- c. Reside in the formally approved boundaries of the branch.
- d. Not hold any Baronial Office during the course of their candidacy, except at the discretion of the Crown.
- e. A candidate may be a person, a related couple, or an unrelated couple.
- f. Persons declare their candidacy by submitting a written statement to the Seneschal. The statement must include the legal and SCA names of each person, and is not to exceed one side of an 8.5" by 11" sheet of paper.

3. Voting and Tallying Procedure (Reference Current East Kingdom Law)